

Alexander Forbes The Academy School Council Meeting Minutes
Annual General Meeting
Tuesday, September 20, 2022

Action items in red.

1. Call to Order – Kristina de Metz called the meeting to order at 6:33 p.m.
2. Introductions – Present at the meeting were Andrea Baum (parent), Renee Bruno (parent, Treasurer), Jennifer Kohn (parent), Deirdre Puff (parent), Rhonda Schneider (teacher rep), Kristina de Metz (principal), Andy Ralston (vice principal), Gillian Rutberg (vice principal)
3. Approval of Agenda
Moved: Renee Bruno
Seconded: Andrea Baum
The Agenda is approved.
4. Approval of Minutes of previous AGM – September 27, 2021
Moved: Renee Bruno
Seconded: Andrea Baum
The Minutes of AGM of September 27, 2021 are approved.
5. Purpose of School Council – Principal, Kristina de Metz
 - a. Kristina shared from the [School Council Resource Guide](#).
6. Past Executive
 - a. Chair: Gail Poston (no longer at AF)
 - b. Vice Chair: Lesley Orchison (no longer at AF)
 - c. Secretary: no past Secretary
 - d. Treasurer: Renee Bruno
7. Discussion of Positions
 - a. See pages 12-13 from the [School Council Resource Guide](#) for a description of the roles. These were discussed at the meeting.
 - b. Chair (Required)
 - c. Vice Chair:

- d. Secretary:
 - e. Treasurer:
 - f. Teacher Reps: Rhonda Schneider, Kendra Stewart, & Raechelle Marcotte
8. Election of School Council Executive
- a. Call for nominations
 - b. Chair:
 - c. Vice Chair: Jen is willing to act as Vice Chair.
 - d. Secretary:
 - e. Treasurer: Renee Bruno will let her name stand. She would also consider a Co-Chair position and someone else could take on the Treasurer role.
 - f. Speeches (if necessary) – not necessary at this time
 - g. Voting (if necessary) – not necessary at this time
 - h. We will host a second AGM on Tuesday, October 4th in the hopes of filling the Executive positions on School Council.
9. School Board Report – No trustee will attend this meeting.
- a. Chris Johnston will be our Trustee Buddy for the 2022-23 school year.
10. Treasurer Report – Renee Bruno
- a. Kristina will contact finance and determine how much is in our School Council accounts.
 - i. Our School Council funds, held at the school, total \$14,569.16.
11. Administrator's Report – Kristina de Metz
- a. See page 3 below.
12. Questions/Other Business
- a. ASCA Workshops
 - i. Check out the ASCA workshops [here](#). Central Office would like to know what workshops we would be most interested in them bringing to our division. They will be hosting three workshops this year.
 - 1. Tools for Effective School Councils (engagement of other parents/guardians)
 - 2. Fundraising Association Partnership Purpose

3. Please email Kristina by Friday, September 23rd if there are other workshops you would like to see offered by the division. We will talk more at future meetings about other ways we want to spend our \$500 ASCA grant. You can find parameters of the grant [here](#).
 - b. Meeting dates and times
 - i. 6:00 p.m. was put forward as a better start time. All in attendance agreed with this new start time, as it allows for parents to get home for earlier children's bedtimes.
 - ii. First Tuesday of the month still works.
 - c. Babysitting
 - i. The school will offer babysitting on site for parents/guardians who attend School Council.
 - ii. Grace Kohn will babysit. She will find a partner to babysit with her. **We will advertise childcare for our upcoming meeting.**
13. Date of Next Meeting: Tuesday, October 4th at 6:00 p.m.
 14. Adjournment – The meeting was adjourned at 7:19 p.m.

School Council – Administrator’s Report

Tuesday, September 20, 2022

Celebrations and Appreciation

- Successful start-up
 - We welcomed close to 150 new students into our school, and many new staff members. Thank you to our parents for your assistance in making our start-up so smooth.
- We had a great turn-out for our Open House (for new students and their families before school started) and for our Meet the Teacher Night. Thank you to everyone who was able to attend. It was great to see so many people face to face.

Collaborative Work and Staff Focus

- Mission, Vision, Values
 - Our staff started to define our Vision during our Professional Learning Day on September 16th.
 - We will continue to work on developing our Mission, Vision, and Values throughout the year, and will be seeking input from our students and staff.
- Inquiry Work
 - Teachers and EAs are identifying an area of curiosity that is also informed by the evidence of what their students need. They will focus on this curiosity/question throughout the 2022-23 school year.

Information

- Staffing
 - We have hired several new teachers and EAs this year. We are hoping to add to our staff in K-3 in the near future. We will also be hiring one additional EA.

Important Upcoming Events and Dates

- Friday, September 30th – National Day for Truth & Reconciliation – No school for students or staff
- Tuesday, October 4th – Next School Council meeting