

Alexander Forbes The Academy School Council Meeting Minutes  
Annual General Meeting  
Tuesday, September 26, 2023

1. Call to Order – The meeting was called to order at 6:05 p.m.
2. Introductions – Kristina de Metz (Principal), Jake Roberts (Vice Principal), Renee Bruno (Co-Chair, Parent), Deirdre Puff (Parent), Jennifer Kohn (Co-Chair, Parent), Caitlin McMurrer (Parent), Andrea Baum (Treasurer, Parent), Marie Naugler (Parent)
3. Approval of Agenda  
Moved: Jennifer Kohn  
Seconded: Deidre Puff  
The Agenda of September 26<sup>th</sup>, 2023 is approved.
4. Approval of Minutes of previous AGM – October 4, 2022  
Moved: Renee Bruno  
Seconded: Andrea Baum  
The Minutes of October 4<sup>th</sup>, 2022 are approved.
5. Purpose of School Council – Principal, Kristina de Metz
  - a. [School Council Resource Guide](#) – Kristina shared information from this guide on the various positions of the School Council. The link is provided for people to review.
6. Past Executive
  - a. Co-Chair: Renee Bruno
  - b. Co-Chair: Jenn Kohn
  - c. Secretary: Sarah Patterson
  - d. Treasurer: Andrea Baum
7. Discussion of Positions
  - a. Chair (Required):
  - b. Vice Chair:
  - c. Secretary:
  - d. Treasurer:
  - e. Teacher Reps:
8. Election of School Council Executive

- a. Call for nominations:
    - i. Chair: Jennifer Kohn
    - ii. Vice Chair: Deirdre Puff
    - iii. Secretary: Caitlyn McMurrer
    - iv. Treasurer: Sarah Patterson
  - b. Speeches (if necessary)
    - i. Speeches were not necessary. All nominees were acclaimed.
  - c. Voting (if necessary)
    - i. Voting was not necessary. All nominees were acclaimed.
9. School Board Report – No trustee will attend this meeting. Our trustee this year will be Joan Nellis.
10. Treasurer Report – Andrea Baum
- a. \$6996.77 in account as of September 26<sup>th</sup>.
  - b. We still have the Co-op gift card balance of \$142.96 to use for a school event. We can ask Co-op twice per school year for a contribution.
11. Administrator's Report – Kristina de Metz
- a. See page 4 below.
12. Questions/Other Business
- a. Starting a Social Media Conversation
    - i. Parent Night at I.V. Macklin on Wednesday from 6:30-8:30.
    - ii. Kristina will put out another Facebook post.
  - b. Crosswalk advocacy
    - i. 72<sup>nd</sup> Avenue and 96<sup>th</sup> Street
    - ii. The city was going to do an assessment, but we're unsure of where things are in the process.
    - iii. Template letter for parents?
    - iv. Kristina will send a reminder to parents (email and social media posts).
    - v. The Council meetings run every two weeks (morning and evening on the day of the meeting). Early November? Jen will find out the specific times and will let us know.
  - c. Dogs on school grounds.
    - i. Kristina will send a reminder and will contact City Bylaw.

- ii. Dogs must stay off school property (on the other side of the fence).
  - d. Signing Authority for Cheques
    - i. This will be updated in May. Deirdre Puff will be added, and Renee Bruno will be removed.
- 13. Date of Next Meeting: Tuesday, October 10<sup>th</sup> at 6:00 p.m.
- 14. Adjournment – The meeting was adjourned at 7:15 p.m.

## **School Council – Administrator’s Report**

Tuesday, September 26, 2023

### **Celebrations and Appreciation**

- Staffing update
  - Welcome to Mr. Roberts!
  - New Grade 8 teacher, Mrs. Shannen Eckstrom
- Efforts of all staff over the summer and this September to ensure a smooth start-up.

### **Collaborative Work and Staff Focus**

- Tier 1 Supports
  - Dr. Tranter
  - Classrooms that are supportive learning environments for all students
- Inquiry Questions

### **Information**

- Orange Shirt Day – Indigenous Games
- Striving for Excellence Dinner – Education Foundation
- Starting a Social Media Conversation
  - Grade 7/8 today
  - Grade 4-6 September 29<sup>th</sup>
  - Parent Presentation September 27<sup>th</sup> from 6:30-8:30 at I.V. Macklin School

### **Important Upcoming Events and Dates**

- September 27<sup>th</sup> – Terry Fox Run at 2:30 p.m.
- September 29<sup>th</sup> – Orange Shirt Day (National Day for Truth & Reconciliation) recognized. Indigenous Games in the afternoon.
- September 30<sup>th</sup> – National Day for Truth & Reconciliation
- October 27<sup>th</sup> – Professional Learning Day (no school for students)
- October 31<sup>st</sup> – Halloween (costume parade and class parties)