

Alexander Forbes The Academy School Council Meeting Minutes  
Tuesday, February 6, 2024

1. Call to Order- The meeting was called to order at 6:05 pm.
2. Introductions- Present at the meeting were: Kristina de Metz (Principal), Rob Martin (Trustee), Kendra Stewart (Vice Principal), Rhonda Schneider (Teacher rep), Deirdre Puff (Vice Chair), Renee Bruno (Munch-a-Lunch rep), Raechelle Marcotte (Teacher rep/parent) and Caitlin McMurrer (Secretary)
3. Approval of Agenda  
Moved: Deirdre Puff  
Seconded: Renee Bruno  
The Agenda of February 6, 2024 is approved.
4. Approval of Minutes of January 9, 2024  
Moved: Deirdre Puff  
Seconded: Renee Bruno  
The Minutes of January 9, 2024 are approved.
5. School Board Report – Rob Martin. See page 3 below.
6. Treasurer Report – Sarah Patterson  
Accounts payable are the upcoming Munch-a-lunches, hot dog supplies, the Outdoor Pursuits club cheque (\$1200), the dance and Accounts receivable are the Munch-a-Lunch funds and the seed fundraiser. The bank balance was unavailable for this meeting.
7. Administrator’s Report – Kristina de Metz, Jake Roberts, Kendra Stewart. See page 4 below.
8. Munch a Lunch – Renee Bruno.  
New vendors coming up and making sure we have volunteers for the shopping and prepping for the hot dog day. Working out the details for Daddio’s Pizza during the Parent Teacher Interviews. Approved for a cash float.
9. Actions from last meeting

- a. School Dance Update- April 18<sup>th</sup> is approved for the dance. Need to book DJ. School Council is also requesting more involvement from students. Having a photo booth run by the photography club. The art classes make posters, bulletin boards and archway. The foods class makes snacks to sell at the dance. To book another meeting outside of council to bring in student engagement.
  - b. Outdoor Education Proposal- Approved. Gave Tyler Weber \$1200 to kick start the club.
  - c. 2024-25 Calendar – Approved. See attached.
  - d. Trickster Theatre- tabled for the 2024-2025 school year. After discussions with Gillian and learning of the lengthy application process and the consideration of the school.
  - e. Paint Night- May 10<sup>th</sup>.  
Would need to see if instructors have extra supplies such as easels and brushes for us to borrow. Have approval to use the gathering area.
  - f. Pancake Breakfast- May 31  
Need Staff volunteers. Rob is willing to help if we need extra help. Just need to email him to request his attendance.
  - g. Movie in the Park- June 14  
Requesting food trucks to show up to our community event. Will need to rent a popcorn machine. We can ask other schools if they have one, we can rent. Having a food bank donation collection set up. Figuring out how we can get more students involved for setting up and clean up. Need to check and make sure the field isn't booked for football or other sports that night. Need to explore different options for the speaker set up.
  - h. Walk-a-thon. The top 3 earners can throw a whip cream pie at a volunteer teacher or admin of their choice.
  - i. School Suggestion Box approved. Need to create a box or a QR code for them to scan and have a form for them to fill out.
10. New Business
  11. Questions/Other Business
  12. Date of Next Meeting: Tuesday, March 5<sup>th</sup> at 6:00 p.m.
  13. Adjournment- The meeting was adjourned at 7:09 p.m.

## School Board Report – Rob Martin

### ALBERTA HEALTH SERVICES COMMUNITY PRESENTATIONS

Alberta Health Services is organizing community presentations on the topics of supporting students with ADHD and Anxiety. Two presentations on each topic are planned for parents from all schools in the Grande Prairie Public School Division and will be hosted at I.V. Macklin Public School and Alexander Forbes The Academy School. Information about the dates of the sessions is available on the Division website, under News.

### 2024 – 2025 KINDERGARTEN REGISTRATION

The Kindergarten registration process for 2024-2025 begins soon. Advertising programs begins on February 4 and parents with children entering Kindergarten, Program Unit Funded pre-school, and those who will be new to the division next year in grades 1 – 12 can enter their information into the online registration program beginning February 12. Registrations can be submitted to the division online beginning the morning of March 11, 2024. More information can be found on the GPPSD Website under Registration: <https://www.gppsd.ab.ca/registration>

### CAREERS SCHOOL ENGAGEMENT COORDINATOR

The Grande Prairie Public School Division has pooled a grant provided by the provincial CAREERS organization with the two other local divisions to hire a full time School Engagement Coordinator. The Coordinator will work and collaborate with the off-campus coordinators from each of our high schools and the local CAREERS team to raise student and parent awareness of the pathways that are available for students through high school and into trades programs.

## School Council – Administrator’s Report

Tuesday, February 6, 2024

### Celebrations and Appreciation

- Literacy Week
  - Guest readers
    - Partnership with the Grande Prairie Storm
    - GP Firefighters
    - Central Office Staff
    - Jenn Kohn, School Council Chair
    - RCMP
  - Literacy Challenge Draws for Prizes
- Nitehawk Trip for Grades 4-8
- New staff:
  - Cassidy Baldwin – Grade 3 EA
  - Ava Lovelace – Grade 6 EA
  - Amy Trace – Grade 6 EA

### Collaborative Work and Staff Focus

- FASD Clinic Presentation
- Inquiry Work Update
  - Themes: Literacy, Numeracy, Mental Health/Wellness, Data & Assessment

### Information

- Alberta Education Assurance Survey

### Important Upcoming Events and Dates

- February 8<sup>th</sup> – Munch a Lunch: Sawmill
- February 15<sup>th</sup> – Munch a Lunch: Hot Dog orders due
- February 16<sup>th</sup> – Non-Operational Day – No school for students or staff
- February 19<sup>th</sup> – Family Day – No school for students or staff
- February 22<sup>nd</sup> – Tacky Tourist Day
- February 22<sup>nd</sup> – Munch a Lunch: Hot Dog Lunch
- February 23<sup>rd</sup> – Professional Learning Day – No school for students
- February 28<sup>th</sup> – Munch a Lunch: Edo Japan orders due
- February 28<sup>th</sup> – Pink Shirt Day
- March 5<sup>th</sup> – School Council Meeting at 6:00 p.m.