

Alexander Forbes The Academy School Council Meeting Minutes
Tuesday, March 5, 2024

1. Call to Order -6:04 pm
2. Introductions
Kristina de Metz (Principal), Kendra Stewart (Vice Principal), Andrea Baum (Parent), Sarah Patterson (Treasurer), Renee Bruno (Munch-a-Lunch Rep), Jenn Kohn (Chair), Raechelle Marcotte (Teacher rep/parent), Rhonda Schneider (Teacher Rep), Deirdre Puff (Vice Chair), Caitlin McMurrer (Secretary)
3. Approval of Agenda
Moved: Renee Bruno
Seconded: Jenn Kohn
4. Approval of Minutes of February 6, 2024
Moved: Sarah Patterson
Seconded: Jenn Kohn
5. School Board Report – Rob Martin-See pages 3-4 below.
6. Treasurer Report – Sarah Patterson
\$6927.91
The upcoming Accounts receivable are Purdy's, Seed fundraiser and upcoming Munch-a-Lunches
The upcoming Accounts payable are Upcoming Munch-a-Lunch, the April 18th dance (DJ, Snacks, etc.), Book Buy (52 students x \$10 Student= \$520)
7. Administrator's Report – Kristina de Metz, Jake Roberts, Kendra Stewart-See page 5 below.
8. Munch a Lunch – Renee Bruno
Upcoming new restaurants we are trying are Edo and Wingin It.
Meeting next week outside of council to discuss the Spring session and set up. Looking at the opportunity of having a treat day in June?

9. Actions from last meeting

a. School Dance Update – April 18th

DJ and the gym are booked. Looking at setting up a meeting to discuss student involvement and have students attend.

b. Paint Night Update – May 10th

Jenn reached out to a contact to host it in the common area. Contact would charge us \$30/ person. We could charge \$40 and have it set up on Sign Up Genius with both mom and children's canvases. We need to set up a secondary meeting to review some details and figure out if we can accept EMT for the sign-up payment.

c. School suggestion box

Ask Jake if we can get one made for the office and the common area.

d. Movie Night-June 14th

The field is booked through the city. Need to reach out and see if we need permits and what the Bylaws are on this kind of event. We will also see if the DJ has a sound set up, we could utilize for the film.

10. New Business

a. Dress Code Guidelines

Reviewing why it is enforced and is it consistent.

11. Questions/Other Business

a. Setting up a Daddio's Pizza booth during PTI. We need volunteers to run it (Sarah, Caitlin and Jenn all agreed to help out), plates, napkins, and a float. We will put a few pizzas in the teacher's lounge so they can enjoy some pizza as well. Need to make sure we have DF/V options.

b. On March 18th the Grade 8s get a tour of the Comp.

c. Upcoming events

March 14th- Wacky Hair Day

March 22nd- Report Cards

March 25 (5-8pm)/27th (4-7pm)- PTI

March 29th- Good Friday

12. Date of Next Meeting: Tuesday, April 9th at 6:00 p.m.

13. Adjournment -7:14 PM

School Board Report – Rob Martin

February 27 Board Meeting

EMPLOYEE APPRECIATION WEEK

The week of Feb 20 to 23 was employee appreciation week. The structure of our Employee Appreciation efforts this year was a slight departure from previous years, when we would celebrate individual groups of employees at different times of the year. The intent this year was for a weeklong celebration of all staff, culminating in the wellness day for all staff on February 23. The intent for the change in practice is to ensure the efforts of every employee and employee group in the Division are honoured and celebrated.

ADMINISTRATION STAFFING UPDATE

The staffing process for the 2024-2025 school year is underway, and Matt Pepper, current principal at Isabel Campbell Public School, will be relocating to assume the same role at Ecole Montrose. Kendra Stewart, who has been in the acting Vice Principal role at Alexander Forbes this year, will be remaining as Vice Principal on an ongoing basis. The competition to select a principal for Isabel Campbell Public School currently underway.

BUDGET DEVELOPMENT PRINCIPLES

Associate Superintendent Norm Guindon presented to the Board the current Board Guiding Principles for the Division Budget Development process, looking at any potential adjustments necessary prior to starting the development of the 2024 – 2025 school year budget.

February 13 Board Meeting

LITERACY WEEK

Trustees were very thankful to Division staff for their creativity and hard work in celebrating Literacy week from January 22 to January 26. The Board and Administration expressed heartfelt thanks to our GPPSD families, city council, GP Storm players, NWP athletes, RCMP, firefighters, GP Library, 2Day FM and Board of Trustees for joining in. Your participation made it extra special for our students!

SCHOOL ASSURANCE MEETINGS

The Board has been busy over the past few weeks, meeting with School Administration for the annual School Assurance meetings. Trustees look forward to the annual meetings to hear about the challenges, successes and continued work that happens in each of the Division's schools. The Board thanked School and Central Office Administrators for the time, effort and hard work that is put into making the meetings a success and providing a key element in gaining insight into each school. The Board has met with 12 of the Division's 18 schools and will conclude the meetings on February 22, 2024.

DIVISION TRANSPORTATION UPDATE

Associate Superintendent Norm Guindon discussed with the Board Alberta Education's changes in school bus rider eligibility that was announced in the 2023 Alberta Education budget. The original deadline for implementing the changes was September 2024. However, the Minister announced earlier this year that the mandatory implementation date of the Student Transportation revision has been changed to September 2025. After extensive planning with our transportation partner and contractor, the decision has been made to delay implementation until 2025.

STUDENT ADVISORY COMMITTEE

Trustees Donna Koch, Joan Nellis and Rob Martin, along with Superintendent Sandy McDonald and Director of System Planning Kimberly Frykas, met with Division students on the Student Advisory Committee on January 29, 2024, at the Composite High School Theatre. Students engaged in discussions and activities centered around perspectives, their strengths, wellness, and Division planning.

School Council – Administrator’s Report

Tuesday, March 5, 2024

Celebrations and Appreciation

- Basketball Season
 - Grade 5/6 tournament on March 2nd. Thank you to our coaches Mrs. Fairholm, Miss Biendarra, and Mrs. Kaior.
 - Grade 7/8 season concluded last week (February 27th). Thank you to our coaches Mr. Roberts, Miss Toma, Mrs. Bauer, Mrs. Monagle, Mrs. Hicks (parent coach), Mr. Kelsey (parent coach).
- New staff:
 - Fadumo Hussein (grade 7 EA)
- Pink Shirt Day – February 28th

Collaborative Work and Staff Focus

- Wellness Day – February 23rd
- Work with evidence/numeracy on March 15th
- Phonics instruction in grades 4-6

Information

- Registration of new students
- Mental Health Capacity Building (MHCB)
- Parent-Teacher Interviews:
 - Sign-up Genius
 - March 25th from 5:00-8:00 and March 27th from 4:00-7:00

Important Upcoming Events and Dates

- March 6th – Munch a Lunch: Edo
- March 7th – Teachers’ Convention/EA Convention
- March 8th – Teachers’ Convention/EA Convention
- March 14th – School Spirit Day: Wacky Hair Day
- March 14th – Wingin’ It orders due at 11:59 p.m.
- March 15th – Professional Learning Day (no school for students)
- March 22nd – Report cards go home.
- March 25th – Parent-Teacher Interviews from 5:00-8:00
- March 27th – Parent-Teacher Interviews from 4:00-7:00
- March 29th – Good Friday (no school)
- April 1st-5th – Spring Break
- April 8th – First day back from Spring Break
- April 9th – School Council Meeting at 6:00 p.m.