

Alexander Forbes The Academy School Council Meeting Minutes
Tuesday, March 4, 2025

1. Call to Order: The meeting was called to order at 6:05 p.m.
2. Introductions: Joan Nellis (Trustee), Meagan Jamieson (Parent), Deirdre Puff (Chair), Jennifer Kohn (Vice Chair), Kendra Stewart (Vice Principal), Kristina de Metz (Principal), Jake Roberts (Vice Principal), Kathleen Barker (Parent), Rhonda Schneider (Teacher Rep), Sarah Patterson (Treasurer), Caitlin McMurrer (Secretary)
3. Approval of Agenda
Moved: Deirdre Puff
Seconded: Jennifer Kohn
4. Approval of Minutes of Feb. 11, 2025
Moved: Jennifer Kohn
Seconded: Deirdre Puff
5. School Board Report – Joan Nellis
 - a. See page 4.
6. Treasurer Report – Sarah Patterson
 - a. Current Balance: \$4,313.69
 - b. Accounts Payable: Upcoming Munch-A-Lunch, Child Care and Grade 6 Book Buy, Spring Fling event
 - c. Accounts Receivable: Upcoming Munch-A-Lunch, Carnivore's Meat Shop fundraiser
7. Administrator's Report – Kristina de Metz, Jake Roberts, Kendra Stewart
 - a. See pages 5 and 6.
8. Actions from previous meetings
 - a. Art Auction
 - i. We need frames for some of the pieces. Kristina thinks there are several at the school she can use.
 - ii. Photography class to take photos during the week of March 10th.
 - iii. Deirdre will get a Facebook group going for Art Auction.

- b. Meat fundraiser
 - i. Fundraiser is active on Munch a Lunch under the Fundraising tab.
 - ii. Flyers will be ready to be sent out next week.
 - iii. Corrie will need a receipt book for anyone wishing to place an order in person.
 - c. Munch a Lunch
 - i. Edo Japan: March 13th
 - ii. Spring Session- To be finalized on Monday, March 10th.
 - d. PTI Nights
 - i. Fry Factory is booked for both nights with pre-order available for staff.
 - ii. School Council will have a table for hot chocolate and coffee by donation.
 - e. Spring Event
 - i. Dance April 17 or 25, depending on the survey dates.
 - ii. Food ideas: Hot dogs, juice bottles, water, coffee and hot chocolate, and leftover canteen items.
 - iii. Gift Card draw for the survey completion.
 - f. Crosswalk update
 - i. Revisit the City and write another letter.
 - ii. Attend a City Council meeting to request again.
 - iii. Request AMA show up and assess the crosswalk and road.
 - iv. Request maintenance to close the fence gap. Kristina will take care of this.
9. New Business
- a. Alberta Education Results Report:
 - i. Grades 4 & 7
 - ii. Last day to complete is March 21st.
 - b. Alberta School Councils' Association (ASCA) Annual General Meeting (AGM)
 - i. In Edmonton on the weekend of April 25th-27th. Is anyone interested in attending?
 - c. Fundscrip – Gift cards
 - i. Tabled until we find a more user-friendly option.
 - d. Budget was discussed at the Council of Council meetings with further information available at the end of March meeting.

10. Upcoming Events:
 - a. March 5: Recognition of Honour Assembly
 - b. March 6-7: Teacher's Convention
 - c. March 13: Munch-A-Lunch: Edo
 - d. March 17: St. Patrick's Day – Wear Green!
 - e. March 20: Report Cards go home
 - f. March 21: Professional Learning Day
 - g. March 24 & 26: PTI with Fry Factory on Site
 - h. March 29: Spring Break begins!
11. Date of Next Meeting: Tuesday, April 8, 2025 at 6:00 p.m.
12. Adjournment: The meeting was adjourned at 6:55 p.m.

School Board Report – Joan Nellis

Tuesday, March 4th, 2025

Contracted a consultant to attract a new superintendent. Survey in your email. Please fill it out.

Wrapped up assurance meetings with each school. These were great meetings where our board was able to hear directly from school admin teams about their school successes, challenges, and what their plan is.

School Council – Administrator’s Report

Tuesday, March 4th, 2025

Celebrations and Appreciation

- Basketball season
 - Our grade 7/8 boys’ team finished with a record of 5-1. They were 5th overall in the A tier.
 - Our grade 5/6 tournament was on Saturday, March 1st. We tried a new 3 v. 3 format this year.
 - Thank you to our coaches: Mr. Weber, Mrs. Boyle, Mrs. Dyok, Mrs. Galla, Mrs. de Metz, Mr. Roberts, Mrs. Stewart, and Mrs. Monagle.

Collaborative Work and Staff Focus

- We are continuing our work with our inquiry questions and responsive planning based on the needs of our students.

Information

- Instructional practices related to student learning.
 - Priority: Teaching and Learning
 - Outcome: Staff use evidence of student achievement to support responsive planning.
 - All teachers develop inquiry questions to drive improvement in their practice, moving through a cycle of implementing strategies, collecting evidence, and reviewing findings.
 - Teachers and educational assistants have opportunities to share evidence on student achievement with their peers to seek input on strategies and determine the next steps to best support their students.
 - Outcome: Literacy and numeracy outcomes are prioritized through planning, instruction, and assessment.
 - Teachers use a range of literacy and numeracy data from their practice to inform instruction with the goal of improving student achievement.
 - Teachers analyze the K-8 curricula to determine key outcomes as the basis for their planning.
 - Teachers and educational assistants are provided with scheduled opportunities to share literacy and numeracy resources and strategies with which they experience success.
 - Teachers and educational assistants employ individualized and small group instruction in the areas of literacy and numeracy.
 - Staff provide differentiated learning opportunities to ensure all students have equitable access.

- Daily targeted intervention for literacy and numeracy (Grade 1-3 and Grade 4-6 Intervention Programs) for students with lagging skills in literacy and numeracy.

Important Upcoming Events and Dates

- See the calendar below.

Calendar – March 2025

