

Alexander Forbes The Academy School Council Meeting Minutes
Tuesday, April 8, 2025

1. Call to Order: The meeting was called to order at 6:01 pm.
2. Introductions: Jennifer Kohn (Vice Chair), Deirdre Puff (Chair), Sarah Patterson (Treasurer), Meagan Jamieson (Parent), Tammy Ogilvie (Parent), Rhonda Schneider (Teacher Rep), Jake Roberts (Vice Principal), Raechelle Marcotte (Teacher Rep), Caitlin McMurrer (Secretary)
3. Approval of Agenda
Moved: Deirdre Puff
Seconded: Sarah Patterson
4. Approval of Minutes of Mar. 4, 2025
Moved: Sarahh Patterson
Seconded: Deirdre Puff
5. School Board Report – Joan Nellis
 - a. See also p. 4 below.
 - b. The Composite High School received design funding awaiting construction funding
 - c. Adding a new school to the Kensington area
 - d. Purchasing Harry Balfour with funds to modernize it and turn it into a Montessori school
 - e. Looking into a replacement school for Crystal Park.
 - f. Kindergarten receiving numeracy intervention as well as literacy.
 - g. Friends of Education award
6. Treasurer Report – Sarah Patterson
 - a. Current Balance: \$4665.42
 - b. Accounts Payable: Munch-a-Lunch, Carnivores fundraiser, the dance food, childcare, western day breakfast
 - c. Accounts Receivable: Munch-a-Lunch, sales at the dance
7. Administrator's Report – Jake Roberts
 - a. See pages 5 & 6 below.

8. Actions from previous meetings

- a. Art auction
 - i. Raised \$435. Student artists received \$217.50 and the school received \$217.50
 - ii. Next year opening it longer and having an art walk in the gym
- b. Meat fundraiser
 - i. Profit \$500.
 - ii. Next year look in to opening it in November for ham and turkey.
- c. Munch a Lunch
 - i. Spring Session.
 - ii. Sawmill-April 10 was cut off. April 17 lunch.
 - iii. Mucho Burrito- May 8 cut off. May 15 lunch.
 - iv. Subway- May 29 cut off. June 5 lunch.
- d. Fundscrip – Gift cards
 - i. Tabled
 - ii. Mabel's Labels are active.
- e. Spring Dance
 - i. April 25 6-8 pm
 - ii. Promote the Division Assurance Survey
 - iii. Hot dogs, juice boxes, and coffee for sale
 - iv. Popcorn and water available
 - v. DJ booked
 - vi. Song requests online and by comment box
 - vii. Volunteers needed
- f. Aquatera Bottle Donation Program
 - i. Accepted as the September 2025 recipient
 - ii. Bottle drive for September?
- g. Pancake Stampede Breakfast
 - i. Need to find a BBQ/grill for the event

9. New Business

- a. Review of [Administrative Procedure 110: School Councils](#)
 - i. Tabled for the next meeting
- b. Grade 3-6 Soccer with the Swan City Soccer Club. 2 teams, Grade 3 & 4 and 5 & 6. 2 tournaments.
- c. Excellence in Education award. We nominated Junrettes Peralta for the award. Ceremony is on May 7 at noon.

10. Upcoming Events:
 - a. April 10: Munch-a-Lunch cut off: Sawmill
 - b. April 11: Recognition of Honour Assembly
 - c. April 17: Munch-a-Lunch: Sawmill
 - d. April 18: Good Friday
 - e. April 21: Easter Monday. PLD day
 - f. April 22: Earth Day. Participating in the City Scrub.
 - g. April 25: Superhero day/ School Dance
 - h. April 28: Election Day. School is a polling location
11. Date of Next Meeting: Tuesday, May 6, 2025 at 6:00 p.m.
12. Adjournment: The meeting was adjourned at 6:46 pm.

School Board Report – Board Chair Joan Nellis

ANNUAL DIVISION 3-YEAR CAPITAL PLAN

Superintendent McDonald and Associate Superintendent Oladele presented the Annual Division 3-Year Capital Plan for 2026 – 2029 Report to the Board. This report is to help identify the top capital priorities for the Grande Prairie Public School Division, for consideration by Alberta Education staff for capital funding in Budget 2026 to Budget 2029. The Board approved the Capital Plan with the top four priorities:

- New School, Kensington Neighbourhood
- Modernization Solution, Harry Balfour School
- Permanent Addition, Charles Spencer High School
- Replacement School, Crystal Park School

INTERPRETING SERVICE TRIAL

School Administrators were provided with an introduction to Language Line, an on-demand telephone interpreting service. The service will support school administrators to contact Language Line by telephone when booking meetings with non-English speaking parents. The service has over 30,000 translators and provides support for over 580 languages and is used effectively by AHS, the Calgary Board of Education, and other large organizations. Appreciation is extended to Alberta Health Services for supporting the division to access the service at their rates during the term of the pilot program.

SPRING KINDERGARTEN INTERVENTION

Director of Teaching and Learning, Corinne Kruse, has submitted a request to Alberta Education for division funding to offer small group literacy and numeracy intervention to Kindergarten students, beginning after the April break to the end of June. This is the 3rd year that direct intervention is being offered to kindergarten students. While the past 2 years have focused on literacy, this year students will also receive numeracy intervention.

Administrator's Report – Jake Roberts

Celebrations and Appreciation

- Report cards and Parent-Teacher Interviews
 - Thank you to our teachers for their excellent work with report cards and their time in meeting with parents during interviews.
 - Thank you to our parents for their engagement with the report card and interview process.
 - Thank you to our School Council for providing supper for our teachers on March 26th. You take such good care of us! Thank you also for providing parents and families with the opportunity to enjoy coffee, hot chocolate, and Timbits.
- Staff student basketball game – most of the school came down to watch the boys' basketball team play the teachers' team. Big shout out to Mr. Weber and Mrs. Monagle for organizing. And thanks to all the teachers who came out to play.
- Spring Break was a wonderful opportunity for our staff to rest and recharge. We are looking forward to a strong three months of learning and celebration to conclude this school year!

Collaborative Work and Staff Focus

- We are continuing our work with our inquiry questions and responsive planning based on the needs of our students.

Information

- Student learning supports:
 - Individual Program Plans, Behaviour Support Plans, Academic Action Plans.
 - Parents are integral parts of the process. If your child has one of these documents, you will have received an updated copy of the document in March.
 - If you have any feedback on the goals or have any questions, please reach out to your child's teacher.
 - We have recently learned that we will be receiving support for our kindergarten students for literacy and numeracy outcomes until the end of the school year. This is in addition to the continued intervention support for students in grades 1-3 and for EAL and indigenous students in grades 4-6.
- Division Assurance Survey

Important Upcoming Events and Dates

- See list of Important Dates below.

Important Dates – April 2025

April Important Dates

Tuesday, April 8th - School Council Meeting at 6:00 p.m.

Thursday, April 10th - Munch a Lunch: Sawmill orders due

Friday, April 11th - Recognition of Honour Assemblies:

Grades 5-8 at 2:00 p.m. and Grades K-4 at 2:30 p.m.

Thursday, April 17th - Munch a Lunch: Sawmill

Friday, April 18th - Good Friday: No School

Monday, April 21st - Professional Learning Day: No School

Friday, April 25th - Jersey Day

Friday, April 25th - Student Vote for Grades 4-8

Friday, April 25th - Spring Family Dance from 6:00-8:00

Saturday, April 26th - Earth Day

Monday, April 28th - Federal Election (Polling Station @ Forbes)